



ST. JOSEPH SCHOOL
Living THE Truth IN Love

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JMJ

Dear Prospective Preschool Parents,

It was wonderful to meet many of you at our November information night! Our building is almost complete and we are making preparations for our Open House on Thursday, January 18 at 7:00pm. We are truly blessed to have this new facility to offer for the formation of your children. Our preschool will have an atmosphere of peace and beauty that inspires our students to become Saints.

I would like to share some updates regarding preschool:

- **Preschool Director:** We are happy to welcome Katie Cannavan as our Preschool Director. Mrs. Cannavan is presently an aide at the school and brings a great spirit to our preschool. At Saint Joseph, the preschool director will oversee daily logistics, but supervision of teachers and major decisions for the preschool will be reserved to our school administration. Mrs. Tricia Bauche is our assistant principal for the lower school, including preschool.
- **EDP:** Apologies for a typo on the times listed in our brochure. Before/Afterschool care will be offered for an additional fee and will run from 6:50am to 6:15pm.
- **Class Size:** We have decided to limit both three and four-year-old class sizes to 20 students.
- **Arrival/Dismissal Times:** Regular morning arrival for preschool will begin at **7:50**. Classes will begin at **8:15**. Dismissal for half-day students will be at **11:30**. Dismissal for full day students will be at **2:45**.
- **Half-Day Clarification:** We will not have a separate classroom/session for half-day students. These students will be in the same class with full day students, but will depart at 11:30. As the child grows during the year, parents have the option to contact the Preschool Director, Mrs. Cannavan, to register the child as a full day student.
- **Registration:** Registration will take place in person the morning after our Open House on Friday, January 19 at 9:00am for current families and 10:00am for new families. Maggie Wright, our Admissions Director, will be sending you an email later today providing details about this process, including a list of items to bring that day. Please pay close attention to this list: spaces are limited and only families who bring all documentation will be considered as applicants on that day.
- **Website:** Keep an eye out for a revised preschool brochure (coming soon) and for other updates on the preschool tab of our school website, including an RSVP for our Open House.

We look forward to welcoming you to our preschool! Please know of my prayers for you and your families over Christmas.

In Saint Joseph,

Sister Mary Sheila Maksim, O.P.
Principal