

NEW SOUTH LOT MORNING DROP-OFF

The following is the description ([an image is also provided](#)) of the changes that will be made on South Lot for morning drop-off beginning Monday, December 12th. This will allow us a week-and-a-half to implement and evaluate the success of these changes. For those who utilize the South Lot for morning Drop-off, please read the following *carefully* so as to be prepared to ensure a safe morning drop-off.

As always, vehicles should ONLY turn *left* into the South Lot. The first vehicles to arrive on South Lot will begin to form **two lines**. These two lines will pull around the lot next to the soccer field so that they end up facing Gutermuth ([see red arrows](#)). Additional vehicles that arrive prior to the 7:25 drop-off time will continue to pull in and pull around forming two lines. These lines will wrap around from the front, facing Gutermuth, to the sidewalk by the cafeteria as necessary.

Once staff begin to arrive at 7:25, students may exit their vehicles and proceed to the nearest sidewalk (or coned off space, as will be the case near the soccer field). **NO CARS SHOULD PULL FORWARD TO LEAVE until staff have ensured that all students are clear of the vehicles and direct the front vehicles to proceed.** This is *critical* to ensuring the safety of our children. Cars will then pull forward, *remaining in two rows*, toward the exit where they will alternate between the two rows to pull out, as usual.

Once the first round of students have been dropped off, carpool will proceed with **one line only**, but this line will continue to **pull forward along the soccer field facing Gutermuth**. This will allow us to get more cars on the lot and off of the road each round.

For those with Preschool students

If you have preschool students and need to proceed toward the North Lot, you will need to go around behind the school as you have been doing ([see yellow arrows](#)). HOWEVER, there are some changes to note.

First, it will be critical that you **use your preschool tag and hang it in your windshield**. It has been recommended that you use a child's pants hanger to hang the tag from your rearview mirror. Placing it on the dashboard does not allow the staff to see it as you approach. Staff will need to see this as you approach so that they can ensure the safety of children crossing from the pavilion to the cafeteria ([see blue strips](#)).

Secondly, be prepared to stop if asked to stop so that children may cross safely. Once children are safe, you may turn behind the school.

Finally, if there was space for you to pull up along the soccer field to drop off, you may stop behind the Fr. Pezold room ([see yellow X](#)) to let your K-8 students out before proceeding toward the North Lot. This will allow those behind you to still pull forward to keep South Lot traffic moving.

This is going to be new for everyone, but we are hopeful that it will alleviate the back-up and the unsafe conditions that result on Motherhead and Gutermuth. We will give it a try in these final days before Christmas break and then evaluate it prior to our return in January. Please be patient and **be alert!!! Cell phones should NOT be used during morning drop-off** so that you may remain alert and help us to ensure the safety of all of our children, staff, and parents.